



# COUNTY OFFICE CANDIDATE FILING INFORMATION

Use this form to declare  
your candidacy for county  
office in Idaho.

## Filing Dates and Deadlines

You must submit your complete declaration of candidacy plus the filing fee or petitions by 5:00 pm (local time) on the last day of the candidate filing period. (*§34-704, Idaho Code*)

All deadlines are at 5:00 pm (local time).

## Candidate Filing Period:

March 2, 2026 — March 13, 2026

## Withdrawal Deadline

**Primary Election:** March 20, 2026

**General Election:** September 4, 2026

## Filing Options

**Partisan Candidates** have two options when filing for placement on the Primary Election ballot:

**1. Pay the filing fee:** \$40.00 filing fee for County office

— Or —

**2. Submit nominating petitions:** 5 valid signatures within the county or district

**Independent Candidates** must submit the required number of signatures to qualify for the General Election ballot:

**County Offices:** 5 valid signatures within the county or district

## FILE ONLINE INSTEAD

Try our new online candidate filing system where you can

- file for office
- track your filing status
- search filed candidates

Simply scan the QR code with your phone camera or visit the website at:

[voteidaho.gov](http://voteidaho.gov)



Scan Here  
To Start Your  
Filing Online!

## Completing the Declaration of Candidacy

When completing the Declaration of Candidacy, be sure to complete all fields and questions. Any incomplete or missing information may void your filing.

### Section 1: Office Information

Enter one of the following county offices:

- Assessor
- Clerk
- Commissioner (*include District*)
- Coroner
- Prosecuting Attorney\*
- Sheriff\*
- Treasurer

### Section 2: Political Party

#### Partisan candidates:

You must be a registered member of the political party you are running for. Check your voter registration at [voteidaho.gov](http://voteidaho.gov).

#### Independent candidates:

Select the "Independent candidate" checkbox.

\*These offices may not be open in your county. Contact your county clerk's office for details.

## Office Requirements

All county office requirements are listed below. Some offices have additional requirements, so make sure to review the requirements carefully. (*§34-617 through §34-625A, Idaho Code*)

### Requirements for all county offices

- 21 years of age
- United States Citizen
- Reside within the county for 1 year by the date of the election

### Additional requirements

#### County Commissioner

- Must reside within the district for 90 days by the date of the election
- Any petition signatures must be within the commissioner district

#### County Prosecuting Attorney

- Residence within the county must be at least 30 days by the date of the election
- Must be licensed to practice law within the State of Idaho



# DECLARATION OF CANDIDACY COUNTY OFFICE

**Candidate Filing Period:**

March 2, 2026 — March 13, 2026

**FILE ONLINE INSTEAD!** File for office and track your status in our new Candidate Filing system. Visit [voteidaho.gov](http://voteidaho.gov)!

## Office name

1

Filing for the office of \_\_\_\_\_  
District (if applicable) \_\_\_\_\_ Term length: \_\_\_\_\_

## Political party

Choose only one option.

2

Constitution Party  Democratic Party  
 Libertarian Party  Republican Party

Or

Independent Candidate

**NOTE:** Partisan candidates must be registered with the selected political party.

**NOTE:** Independent candidates must be unaffiliated with any political parties.

## Candidate information

Enter your name as it appears on your voter registration.

3

Enter your name as you would like it to appear on the ballot.

First name \_\_\_\_\_ Middle name \_\_\_\_\_  
Last name \_\_\_\_\_ Suffix (if applicable) \_\_\_\_\_

**NOTE:** You may not use nicknames that promote a particular political platform or are deemed offensive. Professional or military identifiers (Dr., M.D., Ph.D., Esq., CPA, Captain, General, etc.) are also not allowed on the ballot.

Enter your phone number and email address.

Phone number \_\_\_\_\_ Email address \_\_\_\_\_  
**NOTE:** Your phone number and email address are both required and will become publicly available upon request.

## Residential address

Must be a street address.  
P.O. Boxes are not allowed.

4

Address (not P.O. Box) \_\_\_\_\_ Unit/Apt # \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

My mailing address is the same as my residential address. (If you check this box, then skip section 5)

## Mailing address

Provide the address where you receive mail.

5

Address or P.O. Box \_\_\_\_\_ Unit/Apt # \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

## Homeowner's exemption

If you or your spouse have claimed a homeowner's exemption, provide the address.

6

I or my spouse have claimed a homeowner's exemption:  Yes  No (If no, proceed to section 7)

Address \_\_\_\_\_ Unit/Apt # \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

## Campaign finance

Choose only one option.

7

I have already created a Campaign Finance account and appointed a Treasurer. **Or**  If any campaign finance contributions or expenditures reach or exceed \$500, I will create a Campaign Finance account with the Idaho Secretary of State and appoint a Treasurer.

## Signature

8

I, the undersigned, do hereby declare myself a candidate for the office entered above. I certify that I am either registered with the political party selected, or running independently and unaffiliated with any political party. I certify that I possess the legal qualifications to hold said office and that the information on this declaration is true and accurate.

I submit herewith the either the statutory filing fee of \$40.00, or nominating petitions containing the statutory number of signatures of qualified electors.

**Candidate, sign and date here (Required)**

X

Date (mm/dd/yyyy) / /

## Official Use Only

Candidate residency verified.  Filing fee submitted —OR— 5 qualified elector signatures with residency verified.  
 District requirements verified.  Homeowner's exemption verified (if applicable).  Party affiliation verified.



# PETITION FOR CANDIDACY COUNTY OFFICE

**Candidate Filing Period:**

March 2, 2026 — March 13, 2026

**Office name**

1

Filing for the office of \_\_\_\_\_

District (if applicable) \_\_\_\_\_ Term length: \_\_\_\_\_

**Political party**

Choose only one option.

2

Constitution Party  Democratic Party

Libertarian Party  Republican Party

Or

Independent Candidate

**NOTE:** Partisan candidates must be registered with the selected political party.

**NOTE:** Independent candidates must be unaffiliated with any political parties.

**Candidate name**

3

Ballot name \_\_\_\_\_

**NOTE:** Enter the candidate's name as it will appear on the ballot.

**Petition signatures**

4

I, the undersigned, being a qualified elector of \_\_\_\_\_ County in the State of Idaho, do hereby certify and declare that I reside at the place set opposite my name, and that I join in the petition of the candidate for the party and office listed above to appear on the election ballot for which they qualify, and that each for himself says: I have personally signed this petition; I am a qualified elector of the County listed above and the State of Idaho and my residence address is correctly written after my name.

Signature of Petitioner	Printed Name	Residence Address	Date Signed
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

**Circulator Signature**

5

I, \_\_\_\_\_, being first duly sworn say: That I am a resident of the State of Idaho and at least eighteen (18) years of age: that every person who signed this sheet of the foregoing petition signed his or her name thereto in my presence: I believe that each has stated his or her name, address and residence correctly, that each signer is a qualified elector of the State of Idaho, and a resident of the county of \_\_\_\_\_.

**Circulator, sign and date here (Required)**

X

Date (mm/dd/yyyy) / /

**Notary Use Only**

State of Idaho  
County of \_\_\_\_\_

This record was signed before me on \_\_\_\_\_,  
by \_\_\_\_\_.

*Print name of signer(s)*

Notary Signature \_\_\_\_\_

Notary Printed Name \_\_\_\_\_

My Commission Expires \_\_\_\_\_

*Place Notary Seal Above*



## WHERE TO BEGIN

### ✓ Treasurer Appointment & Reporting



Once a candidate has raised or spent \$500, a candidate must create a campaign finance account and begin reporting the campaign finances, including the sources and expenses for the first \$500.

The Declaration of Candidacy filed to run for office designates the candidate as the default political treasurer, for those who have not met the \$500 threshold, until an alternate is appointed.

## FILING DEADLINES

**10<sup>TH</sup>** of each month in the year of the election

Annual report due January 10th following non-election years

**\$50 FINE**  
each day after 48 hours late

Campaign Finance Laws  
I.C. Title 67 Chapter 66

## ✓ Disclosures



All campaign material (signs, flyers, mailings, TV ads, etc.) require a disclosure statement.

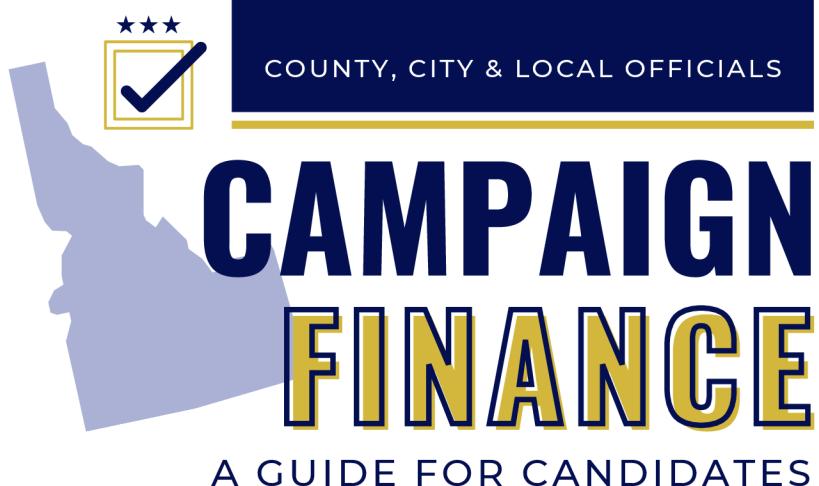
For example: "Paid for by [candidate's name]."



IDAHO SECRETARY OF STATE | PHIL McGRANE  
(208) 334-2852 | [sunshine@sos.idaho.gov](mailto:sunshine@sos.idaho.gov) | [voteidaho.gov](http://voteidaho.gov)



COUNTY, CITY & LOCAL OFFICIALS



## REPORTING BASICS

All money raised or spent in relation to a campaign must be accounted for and tracked. This includes the use of the candidate's personal money.

### ✓ Where to Report

All candidates for all offices now report online via the Secretary of State's Campaign Finance Portal. The portal may be found at:



[sunshine.voteidaho.gov](http://sunshine.voteidaho.gov)

For local officials, all assistance, oversight and enforcement will be done by the County Clerk of the home county for the city, school or local district.



Remember: no one was ever fined for over-reporting

### ✓ Donation Limits

Maximum contribution is \$1,000 per individual, business\* or political committee per election. Any single contribution of \$1,000 must be reported within **48 hours** of receipt.

\*Businesses sharing controlling ownership may only contribute \$1,000 combined.

**VOTE IDAHO**

# Campaign Finance

## Tips for Setting up a Campaign

**Bank Requirements:** Though not a requirement for Idaho Campaign Finance, you should be aware that Federal law requires banks to obtain an Employer Identification Number (EIN) when opening new accounts. A bank may also require a business filing with the Secretary of State, depending on its rules.

### How to apply for an EIN:

<https://www.irs.gov/forms-pubs/about-form-ss-4>

### Federal CIP (insurance) requirements:

<https://www.ecfr.gov/current/title-31 subtitle-B/chapter-X/part-1020#1020.220>

**Communication Requirements:** All communication must have the name or campaign name of the person(s) responsible for the communication (see Idaho Code 67-6614A).



FEC Yard Sign Example

This is an example of the disclaimer notice required for a yard sign paid for by a candidate committee. The disclaimer notice must state that the communication was paid for by the authorized committee. In printed communications, the disclaimer must be contained within a printed box set apart from the contents of the communication. The print of the disclaimer must be of sufficient size to be "clearly readable" by the recipient of the communication, and the print must have a reasonable degree of color contrast between the background and the printed statement.

### Campaign Contributions:

- Contributions from a candidate and/or their campaign to other campaigns or PACs are subject to a single contribution limit, meaning you may donate personally **or** from your campaign account, but not both.

- Leadership PACs can only use funds on other candidates, not to fund their own campaign.
- Business owners and officers of multiple businesses are subject to a single contribution limit.